



केशव महाविद्यालय
(दिल्ली विश्वविद्यालय)
KESHAV MAHAVIDYALAYA
(UNIVERSITY OF DELHI)



संदर्भ सं.

Ref. No.

Ref. No: KMV/F-3/6/2025/

दिनांक

Date

Dated: 10.03.2025

MINUTES

A meeting of the Governing Body of the college was held on Friday 07.03.2025 at 10:30 a.m. in the Committee room of the Principal office.

The following members attended the meeting:

1	Prof. Mukesh Kumar Mehlawat	University Representative, Governing Body
2	Prof. Bhartendu Pandey	University Representative, Governing Body
3	Prof. Madhu Pruthi	Principal & Member Secretary
4	Prof. Richa Sharma	Teachers Representative on GB
5	Prof. Vipin Negi	Teachers Representative on GB
6	Mr. Kamal Gulati	Non-Teaching Representative on GB

1. Receipts of letters from University of Delhi regarding appointment of University Representatives on the Governing Body were reported and recorded.

1-1/- Receipt of letter No.: CB-I/108/UR/KMV/2025/10297-1 dated 27.02.2025 from the Deputy Registrar (Colleges), University of Delhi conveying name of Prof. Mukesh Kumar Mehlawat as University Representative on the Governing Body. The members welcomed Prof. Mukesh Kumar Mehlawat on board of the Governing Body of college.

The Principal cum Member Secretary, Governing Body also thanked the outgoing members of the last Governing Body for their contribution and the services which all of them rendered for the upliftment of the college.

1-2/- Receipt of letter No.: CB-I/108/UR/KMV/2025/10297-2 dated 27.02.2025 from the Deputy Registrar (Colleges), University of Delhi conveying name of Prof. Bhartendu Pandey as University Representative on Governing Body. The members welcomed Prof. Bhartendu Pandey on board of the Governing Body of college.



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- It was unanimously resolved that Prof. Mukesh Kumar Mehlawat be the Chairperson of Governing Body of college. Prof. Mukesh Kumar Mehlawat accepted the same and thanked all the members and ensured that he shall work for the betterment of the college. The members congratulated Prof. Mukesh Kumar Mehlawat for being the Chairperson of the Governing Body of the college.
- Prof. Mukesh Kumar Mehlawat, Chairperson GB and other members requested Prof. Bhartendu Pandey to accept the responsibility of Treasurer, Governing Body of college. He accepted the same and thanked all the members and he also ensured that he shall work for the betterment of the college. The members congratulated Prof. Bhartendu Pandey for being the Treasurer of the college. The Principal cum Member Secretary, Governing Body also thanked the outgoing University Representative(s) of Governing Body for their contribution and the services which both of them rendered for the upliftment of the college.
- The Finance Committee with following members was constituted:

Finance Committee		
1	Prof. Bhartendu Pandey	Chairman
2	Prof. Madhu Pruthi	Principal
3	Dr. Anjali Thukral	Bursar
4	Prof. Vipin Negi	Member

- The Provident Fund Committee with following members was constituted:

PF Committee		
1	Prof. Mukesh Kumar Mehlawat	Chairman
2	Prof. Bhartendu Pandey	Treasurer
3	Prof. Madhu Pruthi	Principal
4	Dr. Anjali Thukral	Bursar
5	Prof. Anju Arora	Member, Teaching Representative
6	Ms. Anuradha Chadha	Member, Non-Teaching Representative

- The Purchase Committee will be constituted in the subsequent Governing Body Meeting.



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7. Minutes of Governing Body dated 19.02.2025 were reported, recorded and approved.

8. Action Taken Report

The following action taken as per the approval/decision taken by the Governing Body in its meeting held on 19.02.2025 was reported, recorded and approved:

8-1/ Salary of Ms. Meenu Sharma increased from Rs. 32,000 to Rs. 33,000 w.e.f January, 2024 and Rs. 34000/- w.e.f January, 2025 (Refer Agenda 7-1/- of GB Meeting dated 19.02.2025).

9. Reporting Items as per Approval of the Chairperson, GB

Reporting Items as per approval granted by the Chairperson, Governing Body for smooth functioning of the college was reported, recorded and approved:

9-1/ Documents pertaining to the promotion case of Dr. Anita Mendiratta were sent to the University of Delhi with the revised date of promotion i.e 28.06.2023 instead of 02.06.2023 (Date of grant of her Ph.D degree to her was 27.06.2023).

10. Receipt of letters from University of Delhi, UGC and DHE were reported and recorded.

10-1/ Letter No.: CS-I/(111)/VRS/(TS)/KMV/2025/10230 dated 25.02.2025 from the Deputy Registrar (Colleges), University of Delhi regarding approval of University of Delhi for the Voluntary Retirement in r/o Prof. Rubina Mittal, Professor, Department of Mathematics.

10-2/ Letter No.: CNC-II/099/EC(1274)/2025/8 dated 4th March, 2025 from Section Officer (Council Branch-II), University of Delhi regarding revised remuneration payable for the conduct of Examinations, Evaluation and Re-Evaluation of Theory Papers at Central Evaluation Centers. The same was noted for compliance.



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10-3/ Letter No.: Estab.II(i)/27/CC/2022/01/1397 dated 28th November, 2024 from the Joint Registrar – Estab. (N/T), University of Delhi regarding Payment of Conveyance/ Honorarium for late sitting and working on Saturdays/ Closed Days. The same was noted for compliance.

11. Consideration Items

11-1/ The Governing Body approved the Proposed Budget of Rs. 53,100/ received from Department of Physics for organizing the departmental fest 'Curiosity – 2025' to be held on 18th March, 2025.

11-2/ Six Monthly Progress Report from 1st July, 2024 to 31st December, 2024 in respect of Mr. Praveen Kumar presently on Study Leave were reported and recorded in the meeting. The Governing Body approved the same.

11-3/ Matter regarding formation of guidelines for creation of additional/ new clubs and societies of students was reported in the meeting. The house directed the principal to constitute a committee of college teachers for the same and suggested to form Clubs/ Societies for academic purpose.

11-4/ The Governing Body approved the name of Dr. Arpana Sharma for the post of Vice-Principal on the recommendation of Principal as per rule of University of Delhi and further informed the college to send the documents for appointment of Vice-Principal to University of Delhi for their final approval.

11-5/ The Governing Body considered and unanimously approved the college proposal to reallocate one post of Lab. Attendant and one post of Lab. Assistant from Department of Biology to other department since no Biology subject is currently available in the college.

11-6/ The Governing Body considered the request of college regarding treating the post of Farash equivalent with Lab. Attendant in the Department of Computer Science and informed the college to write to the University of Delhi for their approval in this matter.



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11-7/ The Governing Body approved the purchase of essential items in lieu of disposed items keeping of mind the delegation of financial power and notified SOP from Directorate of Higher Education.

11-8/ The matter of Use/ Transfer of the Lapse Caution money into other Student Welfare Fund, a separate head of fee component was reported and recorded in the meeting. The Chairperson informed the college to take opinion of the Finance Department of University of Delhi in this matter.

The meeting ended with a vote of thanks to the Chair.

Sd/-

(Prof. Madhu Pruthi)
Principal & Member Secretary
Governing Body

Sd/-

(Prof. Mukesh Kumar Mehlawat)
Chairperson,
Governing Body